



Elizabeth Marie Fieler

lizzybel82@gmail.com · 817-714-3928

www.lizzybel.com · <https://www.linkedin.com/in/elizabethfieler982/>

Summary

Accomplished professional seeking a transition from the field of education to pursue engaging, meaningful, and creative work, where I can succeed in helping others succeed. I have experience in teaching, sales, graphic design, project management, and data management. I'm a fast learner, detail-oriented, resourceful, and enjoy being in a supportive role where I can take on a variety of tasks. I hope to find work that will utilize my broad range of skills and challenge me while allowing me to blossom in a new and positive environment.

Qualifications and Skills

- Microsoft Office Suite, Google Workspace, Social Media, Adobe Acrobat, Photoshop and Illustrator, Zoom, Video Editing Software, Learning Management Systems
- Administrative experience including complex calendars and travel
- Experience in project management, app development, publishing, editing
- Degreed professional with over 3 years experience in graphic design, freelancing, IT
- Motivated, highly energetic, self-reliant, patient, creative problem solver, relationship builder and a fast learner
- Over 16 years experience in marketing and sales
- 8 years high school art teacher experience

Education

- **University of Texas at Arlington, *Summa Cum Laude*, Bachelor of Fine Arts, 2011**

Professional Experience

Arlington Independent School District

High School Art Teacher 2014 - 2022, Fine Arts Department Chair - 2022

Played many roles that impacted schoolwide community and stakeholders through effective communication, a get-it-done attitude, ability to adapt and prioritize needs, detailed organization and a positive growth mindset all while creating engaging lessons, a caring classroom and tending to the learning and social emotional needs of our youth through visual art.

- Fine Arts Department Chair - Member of campus leadership team who develops a cohesive, enthusiastic, innovative team within the department. Fosters effective collaboration to achieve learning goals. Liaison between the department and all levels of administration
- Positive Behavioral Intervention Systems Specialist - August 2020 - 2022 - Employee learning and development team to identify, design, implement, and adapt intervention activities, staff development and specialized help with classroom management, behavioral solutions and process improvement
- Awarded PBIS Teacher of the Year for positive impact on schoolwide systems
- 2 years International Baccalaureate Visual Arts Teacher - Implemented Collegiate level diploma program, planned travel and events, portfolio reviews, online program management system, challenging high standards
- Art Club Sponsor 2014 - 2022 - Event planning (off-sites), budget management
- Skills: Project Management for diverse learners, classroom management, calendaring and grading, event coordination, curation of art shows and competitions, graphic design, video editing, process planning, live demonstrations, detail oriented organization of data and supplies, online teaching, budgeting, ability to multitask and prioritize in a chaotic environment
- Emotional Skills: critical thinking, patience, encouragement, compassion, empathy, counseling, self-regulation and social awareness, flexibility, adaptability, mindfulness
- Awarded for Dedication to the Team, Outstanding Fine Arts Teacher, and High School Teacher of the Month for the entire district of over 4,500 teachers

L'Oreal USA

Lead Retail Sales Specialist - 2004 - 2020

- Drove highly successful sales of premium brands including Giorgio Armani, Ralph Lauren, YSL and Viktor and Rolf that often placed my location as #1 in the metroplex and achieved national recognition
- Built quality relationships with all levels of clients, staff and management to boost sales and maintain a competitive advantage
- Maintained product displays, administration of product events and promotional materials
- Managed a team of 5-6 sales reps to deliver monthly business targets

SwitchLife Non-Profit , **Board Member - 2018 - 2020**

ArtLoveMagic Non-Profit, **Intern - 2011**

- Created and implemented a program that helps teach at-risk youth goal-setting, focus, the importance of physical activity for mental health through skateboarding
- Orchestrated a variety of fundraising efforts and community events
- Supported event production set-up/striking, managed artists and volunteers and creative processing for art shows and kids workshops
- Designed and edited engaging newsletters, unique website images, professional blogs

Metro Grafix

Graphics Manager - Key Accounts - 2011 - 2015

- Conceptualized and designed key visual products for clients with longstanding relationships while maintaining quality products and relationships
- Knowledgeable and creative design of a variety of client needs like PDF forms, website images, product images, sell sheets, brochures, menus, etc.
- Thrived in a remote, fast paced environment, strict deadlines by constantly learning and handling constant pressure

NeoLithix, LLC

Manager of Digital Publications - 2011 - 2013

- Managed all U.S. teacher/author teams, interns and graphic design independent contractors
- Edited and created hundreds of children's digital workbooks for publication on the iPad
- Designed product images, advertisements, user guides, instructional documents, product and training videos (scripted, voiced and edited), app icons and user interfaces
- Ability to learn new programs and adapt quickly to needs during chaos of a startup business because of my drive and entrepreneurial spirit

American Eagle Airlines

Data Analyst - 2000 - 2001

- Supported implementation of new maintenance tracking system for over 20 types of airplanes and hundreds of airline mechanics
- Participated in data entry of thousands of airplane parts, maintenance records while training airplane mechanics to use new technology

Awards and Memberships

Arlington ISD High School Teacher of the Month, September 2021
Teacher of the Month, Passion for the Work, BHS, December 2019
PBIS Teacher of the Year Bowie High School, 2018
Fine Arts Outstanding Teacher, BHS, 2016
Outstanding Senior Award, Drawing, UTA, 2011
Academic Excellence Scholarship, UTA, 2011
Honorary Mention, Arlington Arts League, 2010
Dean's List, UTA, 2009, 2010, 2011
Golden Key National Honors Society, 2009
Phi Theta Kappa Honors Society, 2007